
2008-2009 EMPLOYEE AGREEMENT FOR ACCEPTABLE USE OF THE DPISD ELECTRONIC COMMUNICATIONS SYSTEM

You are being given access to the Deer Park Independent School District's electronic communications system. Through this system, you will be able to communicate with other schools, colleges, organizations, and people around the world through the Internet and other electronic information systems/networks. You will have access to hundreds of databases, libraries, and computer services all over the world. In addition you have access to a variety of web publishing options including but not limited to campus/department web pages, teacher/classroom web pages, course content web pages, and blogs.

With this opportunity comes responsibility. As a user of the District's electronic network you are expected to use the system with courtesy, respect and integrity. It is important that you read the District policy, administrative regulations, and agreement form and ask questions if you need help in understanding them. Inappropriate system use will result in the loss of the privilege of using this educational and administrative tool.

Please note that the Internet is a network of many types of communication and information networks. It is possible that you may run across some material you might find objectionable. While the District will take reasonable steps to restrict access to such material, it is not possible to absolutely prevent such access. It will be your responsibility to follow the rules for appropriate use.

RULES FOR APPROPRIATE USE

- The account is to be used mainly for educational purposes. Some personal use is permitted if it is strictly limited to use that is necessary to the functioning of the employee's personal life, such as communication with immediate family members. All personal use of the District's electronic communication system is subject to review by the District. There is no expectation of privacy of any files stored in the District's electronic system or any personal e-mails transmitted through the District's system.
- You will be held responsible at all times for the proper use of your account, and the District may suspend or revoke your access if you violate the rules.
- Remember that people who receive e-mail from you with a school address, or who read information posted on a district website might think your message represents the district's or the school's point of view.

INAPPROPRIATE USES

- Using the system for any illegal purpose.
 - Borrowing someone's account without permission.
 - Downloading or using copyrighted information without permission from the copyright holder including but not limited to the use of articles, stories, or other works found online.
 - Posting messages or accessing materials that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal.
 - Wasting school resources through improper use of the computer system, (including, but not limited to, streaming audio, downloading mp3's, video streaming, or games not directly related to instruction).
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- Gaining unauthorized access to restricted information or resources.
 - Use of District email to distribute political advertising.
 - Sharing confidential data with unauthorized persons.

CONSEQUENCES FOR INAPPROPRIATE USE

- Suspension of access to the system;
- Revocation of the computer system account; or
- Other disciplinary or legal action, in accordance with the District policies and applicable laws.

I understand that my computer use is not private and that the Deer Park Independent School District will monitor my activity on the computer system.

I have read the District's electronic communications system policy and administrative regulations and agree to abide by their provisions. In consideration for the privilege of using the District's electronic communications system and in consideration for having access to the public networks, and in consideration for posting to District Electronic Communications System. I hereby release the District, its operators, and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my use of, or inability to use, the system, including, without limitation, the type of damages identified in the District's policy and administrative regulations.

Signature _____

Name (print) _____ Campus _____

Home address _____

Date _____ Home phone number _____

I hereby acknowledge receipt of access to the *Handbook for Certified Employees* or the *Handbook for Noncontract Employees* of the Deer Park Independent School District on the district's Internet website. I understand that, should internet access become unavailable for any reason, a printed copy of each employee handbook is available in my school/department office.

Print Name

Signature

Employment Location: _____ Date: _____

Each employee must sign the acknowledgment of receipt of Internet access to his or her respective employee handbook. Employees who wish to use the district's electronic communication system must sign both sections of the acknowledgment form. The form must be filed with the district Personnel Department.
